



# Memorandum of Understanding

## Regarding fellowship with Children's Ministries International a Pennsylvania non-profit Corporation

### Section one – How CMI works

#### 1. Organization

Children's Ministries International or CMI is a lawfully founded public charity registered in the U.S. state of Pennsylvania under U.S.I.R.C. 501-(c)-(3). CMI intends to follow all laws both foreign and domestic pertaining to legal operation.

As a charitable organization, CMI receives special tax-exempt status from the government of the United States. In exchange for this, the government requires us to keep specific records demonstrating that we are operating legally, that we are fulfilling our stated mission (see item 3 below) and that we are producing results. Outside auditors also evaluate CMI and rate us based on how effective CMI is. These ratings are extremely important to finding donors – no one will donate money to a poorly-rated organization.

#### 2. Love and prayer – the nature of this relationship

CMI was not founded by wealthy people. Most CMI donors are average Americans, not wealthy people. However, CMI and their donors are involved because of genuine love. CMI intends to build a relationship with the people and the children that we serve – we want to know you and pray for you. There are times when money is difficult to raise. During those times, rely on the fact that the relationship is important, the love is real and CMI always does the best to raise money and awareness. As our partner on the ground, please project this love. All blessings are from God alone – we are honored to be servants in his Kingdom.

#### 3. Donations and requests for, or the use of CMI money

CMI raises donations and asks for grants based upon specific goals focused on improving the lives, living conditions and opportunities available to beneficiary children.

These goals include:

- Freedom from debt servitude
- Support for the orphan, the ill or the handicapped
- Support or occupational assistance for children or parents and caretakers of children
- Education and educational travel
- Christian development
- Food, clothing, shelter, safe drinking water and health, medical and vaccination
- The love, recognition and celebration of our children as valuable individuals
- Interfaith connection
- Engage in business to support the mission
- The costs associated with running our organization

|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|           | <p>Any money raised by CMI can only be used in support of the goals of this mission. CMI is unable to provide funds for any other expenses such as the purchase of a wedding gift or medical expenses for other individuals, burial expenses, et cetera. Since these sorts of expenses do not align with the stated goals of this organization, it is unlawful for CMI to pay for or towards such expenses.</p> <p>Please note, while CMI intends to support and promote the teaching of the Christian faith to Christian children, CMI in no way intends that its benefits be strictly limited to Christian beneficiaries. As Christians, we are told to love all people and that includes our neighbors of other faith backgrounds. Insofar as we have the opportunity to help others in the work of our mission, CMI intends that its aid reach all in need.</p>                                                                                                                                                                                                                                                                                  |
| <b>4.</b> | <p><b>What CMI will do</b></p> <p>CMI endeavors to schedule presentations in the west at churches, schools, social clubs and other public venues where CMI speakers can share our organizational vision and retell the stories of the people and the children we aid. These presentations include pictures and video images collected from the places we serve. The purpose of the presentations is to both collect monetary donations and to encourage others in the west to join CMI on a mission, to travel and to get to know the people we are serving.</p> <p>CMI might discover or solicit individuals who desire to experience missions work and vet them for appropriateness. CMI might then recommend that those individuals serve with you in your community for a short time.</p>                                                                                                                                                                                                                                                                                                                                                        |
| <b>5.</b> | <p><b>CMI reserves the right to prioritize and direct the use of its money</b></p> <p>Many different needs are presented to CMI. CMI will strive not to financially over-commit, in which case the entire organization would collapse. While CMI intends to do their very best to see that all needs presented to CMI will be fulfilled, there is often a need to prioritize which need will be funded first. Generally, CMI has developed a plan which prioritizes money over the course of a several month period. Highest priority is generally given to medical need and the protection of children from abusive situations. This might mean that needs deemed to be of lower priority might not be fulfilled in the order in which they were requested or in the order the original plan envisioned. CMI generally disperses money once each month according to priority. CMI generally disperses all available money every month. CMI decisions on priority are final – it is unlikely that anything can be changed in the middle of the cycle. Please trust CMI to do its best in these circumstances given the limited budget available.</p> |
| <b>6.</b> | <p><b>CMI cannot promise money</b></p> <p>CMI simply cannot guarantee any money for any cause regardless of severity. All CMI funds come from private donations. Many different things affect CMI's donors such as their own personal crises. Additionally, the geopolitical atmosphere frequently makes it difficult to raise money for certain missions. For these reasons, CMI makes plans with the best intention of fulfilling the needs on our agenda. Nonetheless, there is never a time when promises and guarantees involving money can be made.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>7.</b> | <p><b>Local support and contact information</b></p> <p>CMI's team leader in Pakistan is Haroon Jarj. Haroon can help you fellowship together with us. Please use Haroon as your first point of contact when requesting assistance or with any other CMI related questions. Haroon can be reached on Facebook, by email: <a href="mailto:haroonsir84@gmail.com">haroonsir84@gmail.com</a>, or on WhatsApp: 317-7019-350</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

## Section two – What Fellowship with CMI requires from you

### 1. Prayerful partnership, patience and trust

Please pray for our mission and for its success in every area. God hears our prayers and answers them according to his sovereign will. In many cases, things take time to resolve. Fellowship with CMI does not mean that all needs will be quickly fulfilled. Please trust that CMI has heard your request and CMI is working hard to collect donations and has prioritized your request accordingly. Please do not repeatedly over-communicate your needs or requests – CMI usually disburses all money available at the time of their monthly transfer. It is unlikely that CMI can do anything more than what is being done.

### 2. Commitment to working as a team and in a biblical way

CMI members are ordinary people entrusted by God to serve others in pursuit of his Kingdom. All representatives have need, all love the communities they serve, all want the best for their people. This makes prioritizing money very challenging and frustrations can arise. In these circumstances, biblical behavior is expected – clear communication, refusal to pick up offense, a spirit that places others above self and the quick seeking and/or offering of forgiveness.

### 3. Names, birthdates or approximate ages, pictures, stories of the children who benefit

Documentation is legally vital – CMI cannot merely state that we “provided money for a boy.” Nor can CMI merely state that we “provide 20 pairs of shoes.” CMI must be able to provide our auditor with differentiating information about those who benefit from our mission and in exactly what way they have benefited. This means we require the name, age, parents’ names of each individual who gains from relation with our mission. In addition, CMI requests photos, videos and story narratives that help explain how our mission is working. These are also necessary for our fundraising presentations.

### 4. Essential communication requests

At times, CMI might request specific information from you. This usually happens when donors or auditors have specific questions about a donation, a project or the use of CMI funds. CMI must be able to demonstrate that our money is making a difference. For example, if CMI provides money for education, CMI would need to name the students who benefit, but also demonstrate that those students are making the academic progress one would anticipate. When CMI requests information, it is extremely important to provide the needed information in a timely fashion.

### 5. Documentation of appropriate use of money

CMI expects careful and prudent use of mission funds under your control. You must be able to show, by receipt, that all money has been used according to mission goals.

### 6. Delivery of money without personal pride or profit

Your fellowship with CMI should be seen as partnership with God. You shall not charge others for the services we help you to provide – nor shall you profit in any way, except that we are paying you to do a specific job. All credit for the provision of any benefit belongs to God alone – not to CMI – not to you personally. We are all humble servants.

### 7. Your specific job, if applicable

|                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                              | <p>If CMI has hired you for a specific job with the organization, you will also receive a second document along with this memorandum, called Addendum One, which will outline the specific duties that CMI has hired you to do along with the payment CMI is willing to</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Section three – Rules you must follow</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>1.</b>                                    | <p><b>CMI must maintain control of western communication and fundraising</b></p> <p>You should not independently contact other individuals in the west to seek financial support from them. It is highly inappropriate to request friendship with others on social media who are friends on Facebook or who like or comment on a social media post for this purpose. People who are already doing this make it very difficult to raise funds from legitimate donors and when someone associated with CMI does this, it destroys trust in the west and puts the charity at legal risk. You should never, under any circumstance, be soliciting money from private citizens in the west. You are breaking American law if you do this. And, if you get caught doing this, CMI could legally lose the ability to fellowship with you.</p>                                                                                                                                                                                                                                                                                                                    |
| <b>2.</b>                                    | <p><b>Report other charitable support from the west</b></p> <p>There is no prohibition in this memorandum that would stop you from fellowshiping with another legally recognized charity in the west. However, if you do this, you are legally obligated under American law to disclose to both CMI and the other charity from which you receive benefits, the name of the organization, the amount of support you have received and what that support was intended to provide.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>3.</b>                                    | <p><b>Social media posts</b></p> <p>You may post whatever you like to social media and include CMI information in the post so long as it is true and in support of the CMI mission. However, you should not tag private individuals from the west in the post – this also violates US solicitation laws in that it seems as though you are trying to “mine Facebook” for others to befriend and request money. A “private individual” is a living person who is not a for profit or a non-profit business entity. If you wish to share a social media post, there are two ways you can more safely do it. First, you could send the post in a private message, or secondly, you could call attention to your post in a private message. Do not use social media in any way that might raise the suspicions of western donors or authorities.</p>                                                                                                                                                                                                                                                                                                          |
| <b>4.</b>                                    | <p><b>Correct violations</b></p> <p>If you discover that you are in violation of any of the stipulations of the memorandum you should correct those violations immediately. For example, if you have become friends on Facebook with a private individual in the west with the intention of asking for support from that individual, you might simply not ask. If you already have asked, you could refer them to CMI so that you are no longer violating our memorandum and so that they can be legally recognized for their donation. If you have already received money, or are receiving money, from a private individual please make CMI aware so that the mission is not blindsided by government oversight agencies or auditors.</p> <p>Use the examples outlined above as illustrations of how to correct any other violation of this memorandum that happens to occur.</p> <p>In any event, self-correction shows good faith whereas discovery of the violation without correction would seem to indicate that you do not understand CMI’s protocols outlined in this memorandum, or worse, that you intentionally violated those protocols.</p> |

## **Section four – Termination of this agreement**

### **1. Voluntary nature of this agreement and ongoing fellowship with CMI**

Fellowship between you and CMI is completely voluntary – you voluntarily fellowship with CMI, agreeing to abide by the protocols outlined herein, and CMI voluntarily fellowships with you working according to the protocols outlined herein. Due to the voluntary nature of this relationship, fellowship between you and CMI can be terminated by either party at any time for any reason or no reason at all. If either party wishes to terminate fellowship, said party should notify the other in a timely fashion such that ongoing work can be completed.

### **2. Illegal use of CMI money**

In every way CMI must comply with both US law and also Pakistani law. We are required to report any illegal use of our money and to cooperate with any investigation by any government entity. The illegal use of money provided by CMI must result in the immediate termination of any relationship between you and CMI.